

Mayor and City Council Update December 20, 2019

To: Mayor and Council
From: Administration
CC: Department Heads



Administration

City Administrator, Tammi Saddler Jones held an orientation for the newly elected officials on December 17th and December 19th from 9am to 4:30pm. The orientation consisted of presentations by all department heads, lunch, and a bus tour to see city facilities and various development projects around the City. One of the development projects the newly elected officials got to see was Riverview Landing which is a mixed use development in Ward 7, that was designed by Prestwick Development Company. Riverview Landing is also adjacent to the Chattahoochee River. Tammi expresses her appreciation to all the departments heads and key staff who helped make the orientation process a success.



Pictured Back Row - Left to Right: Glenn Pickens (Ward 1 Council Elect), Austin Wagner (Ward 2 Council Elect), Chuck Young (Prestwick Development Company), Lewis Wheaton (Ward 7), Rusty Martin (Director, Community Development), Tom Boland (Manager, Economic Development).

Front Row – Left to Right: Mary Moore (Director, Smyrna Library), Susan Wilkinson (Ward 5), Tammi Saddler Jones (City Administrator), Travis Lindley (Ward 3 Council Elect), Jennifer Bennett (Director, Community Relations), Landon O’Neal (Government Management Fellow).

Department of Environmental Services

Keep America Beautiful has awarded KSB with a 1st place Affiliate Award in the population category 30,001 to 100,000! This makes the 22nd year KSB has been recognized nationally. KSB has also been awarded the Affiliate Sustained Excellence Award for maintaining a 90 or above in judging of the applications. Staff and members of the KSB Board of Directors will be accepting the awards in Memphis at the KAB Conference in February.

Parks & Recreation

Our multi-park painting project started this past Monday 12/16 and includes work at Chuck Camp, Brinkley, Cobb, and Jonquil Parks. This project will remain on-going through January with weather playing a large roll on the completion date. The goal is to have this project wrapped up no later than the last week of January.

Our department has begun to work alongside the Finance Department as we prepare an RFP for upgrading our Parks door security systems. When complete this update will include the addition of electronic deadbolts, motion sensors, light sensors, the ability to access bathrooms after hours with our city issued id badges and allow us to monitor and receive updates from a cloud based software system 24 hours a day.

As we prepare for the upcoming holidays, we have been busy making sure we are set up to provide uninterrupted park related services with limited staff.

Our 12 events of Christmas continued last week with the following event:

1. Sugar Cookies with Chef Elizabeth we held on Thursday, December 12 in the community center kitchen. Those in attendance got first-hand knowledge on how to make the best sugar cookies and icing! They got hands on experience making and decorating these cookies. Everyone went home with an assortment on 2 dozen cookies.
2. Our 2nd Winter Wonderland Walk took place on Thursday, December 12. The families in attendance were led on a walk around the spectacular lights of Smyrna.
3. On Friday, December 13 we hosted the "12 Cocktail of Christmas" at Brawner Hall. Atkins Park's bar manager and one of their bartenders presented a list of twelve cocktails, complete with recipes, that those in attendance got to take home. The highlighted six of the twelve drinks that evening. Participants got to sample these drinks. We also served foods that would pair well with these cocktails.



4. On Saturday, December 14 the grinch attended a special breakfast at the community center. The children got to eat breakfast, visit with the Grinch, do a very special Grinch ornament and write letters to the Grinch.
5. Sunday, December 15 we hosted gingerbread house decorating at the community center. We provided them with premade houses that were decorated.

Our final 12 events of Christmas are as follows:

- | | |
|--|-----------------------------|
| 1. Christmas Sweets Basics with Chef Elizabeth | Thursday, December 19, 2019 |
| 2. A "Fitness" Winter Wonderland Walk | Thursday, December 19, 2019 |
| 3. PJs, Popcorn and Movie | Friday, December 20, 2019 |

The Wolfe Center Therapy pool is down this week due to a bad control panel in the heater. We are anxiously awaiting the delivery of that panel and hope to have the pool up and running again Saturday.

The Community Center will be closed for holiday maintenance beginning December 23 – January 1.

Parks and Recreation wishes everyone a Merry Christmas and wonderful New Year!

Public Works

WATER /SEWER

Water / Sewer Division CCTV (Videoing) and Jetting Ward 4, **project 62%** complete.

South Cobb Water Main Project: All case and bores are completed under South Cobb Drive Main 12" line is completed. Contractor will be completed with entire water line install by end of the week weather permitting. Small item punch list is to be completed.

Sanitary Sewer Outfall Sub-Basin 3 project: Pipe lining has been completed from Elizabeth Street to Lochlomand Lane. Temporary road way to be removed starting next week along with all landscaping repairs. **Project 80%** complete.

Church Street water main project: Contractor has installed first 1850 LFT. **Project 28%** complete.

PUBLIC WORKS

Crews working on asphaltting potholes, concrete work orders, grass cutting and repairing curbing and gutter.

Public Works Supervisors, Foreman and Managers attending the UGA Carl Vinson institute For Local Government Management Training. The training will take 6 months to complete.

Crews working on raising valves and manholes that where lowered for the resurfacing project 30% complete.

SPLOST

Roswell Street Roundabout: Vertical Earth LLC contractor will have all storm drain pipe and curbing has been completed, sub grading of old existing roadway will begin next week. **Project 27% complete.**

Annual Paving: 27 streets throughout the city that will be resurfaced. **Project 99%** complete.

Roads completed to date are Alexander Dr, Anderson Circle, Benmac Rd, Daniel Green Trl, Dundee Rd, Falling Water Dr, Forest Mist Dr, Foxcliff Ct, Glenroy Dr, Honeysuckle Dr, Kennesaw Way, Lois Pointe, N. Thomas Ln, North Ave, Oakdale Ct, Old Vinings Pkwy, Park Rd, Reed Rd, Ridge Rd, Ridgecrest Ln, Spring Street, Technology Ct, West Manor Dr, Vinings Mill Walk, Vinings Mill Trl, Old Spring Rd.

Striping has begun of the roadways that have been paved, will be completed by January 6th weather permitting.

Police Department

Total number of arrests:	28
Total number of citations issued:	187
Total number of calls for service:	948
Total number of employees on limited duty:	

Vacancies:

Police Officers:	7 - (We have three in the final process)
Detention Officers:	2
Communication Officers:	6

Training: **120 hours**

Projects:

Accomplishments: We participated in the FOP shop with a Cop.



Fire Department

Incidents

Fire-1

Medical- 63

Other- 45

Total- 109

New Support Services Coordinator

We would like to welcome our newest Support Services Coordinator, Brittany Guwin! Brittany has worked for several years in public safety and we are excited to have her join the SFD team!



Community Development

Type	#	Estimated Cost of Construction	Location
Building New/Residential	19	\$4,302,514	1-2646 Hughes St 2-Windsor 16-Brookside Lake Manor
Building Remodel/Residential	5	\$435,000	1-Reroof 2-Interior 2-Remodel w/Addition
Building Remodel/Commercial	5	\$741,500	1-2323 Ward St 1-2590 Spring Rd 1-3075 Jonquil Dr 1-3875 Cobb Dr 1-4950 Cobb Dr
Electrical	2	-	-
Plumbing	6	-	-
HVAC	3	-	-
Signs	4	-	Wall Signs: 1260 Spring St 1270 Concord Rd 3201 Cobb Dr 5350 United Dr
Grading	-	-	-

WEEKLY INSPECTIONS

Type	Number	# of Sites
All	273	91

NEW BUSINESSES

Name	Location	Home/Commercial	Description
UNITED MORALES	2113 S COBB DR	COMMERCIAL	ACCOUNTING
ENIX CHIROPRACTIC CLINIC	735 WINDY HILL RD	COMMERCIAL	CHIROPRATOR
IN A FLASH	6015 BORDEAU WALK	HOME	PHOTOGRAPHER
MACHELLE COLLECTIONS	3240 S COBB DR STE 850	COMMERCIAL	BEAUTY SALON
AK'KIN SPORTS INC	2113 S COBB DR	COMMERCIAL	RT APPAREL



Weekly Rental Report

Dec 12 - Dec 18, 2019		Resident	Non Resident	City Function	Allied Groups (Pro Bono)	Programmed Activity	Independent Contractor
Community Center							
	Magnolia	1	1				
	Dogwood	2	1				
	Jonquil		1				
	Sunflower		1			1	
	Azelea	1	1				
	Tulip	1	2				
	Daisy					3	
	Lily		1				
	Orchid	2	2				
	Large Gym					3	
	Small Gym					3	
Wedding Gazebo							
Brawner Hall							
	Banquet Hall	1	1		1 (Rotary)		
	Studio A	1					
	Studio B	1					
	Conference						
Taylor Brawner House		1					
Reed House			3	1			
Aunt Fanny's Cabin		1		1 (Santa House)			
Tolleson Day Room							
Pavilions							
	Brinkley (2)						
	Chuck Camp						
	Church Street						
	Cobb (2)						
	Jonquil						
	Lake Court						
	Riverline (2)						
	Rose Garden (2)						
	Taylor Brawner (3)	1					
	Tolleson (2)	1					
	Whitfield						
Sports Fields							
	Brinkley						
	Chuck Camp						
	Jonquil						
	Riverline						
	Tolleson					1	
	Cobb						
	Ward						
Totals		14	14	4		11	